



TOWN OF MANSFIELD
OFFICE OF THE YOUTH SERVICES BUREAU

Patricia Michalak, MA
Youth Service Bureau Coordinator

DRAFT
YSB Advisory Minutes
Tuesday, June 12, 2012
12:00 noon @ Mansfield Town Hall
Conf. Rm. B

Board Members

Present:

Ethel Mantzaris, Chair
Patricia Michalak, YSB Coordinator
Kathy McNamara, YSB Social Worker
Kevin Grunwald, Human Services Director
Frank Perrotti, Resident
Chuck Leavens, E O Smith Counselor
Kelsey Campbell, Social Worker

Guest: Rev. Ann Plumley

I. Call to Order

- Meeting called to order at 12:03 PM by Chair, Ethel Mantzaris

II. Approval of minutes

- Meeting minutes from May 8, 2012 were accepted

III. Reports

- Director's Report - Kevin Grunwald
 - o Presentation of Quarterly Report for the Department for January 2012 through March of 2012 which gives a brief summary of services provided by Adult, Senior, Youth, and Early Childhood Services. Chuck Leavens made the observation that E.O. Smith students who are seen by Dr. Haney are not included in Youth Services statistics of clients being served. This number will be considered for the future quarterly reports.
 - o Kevin Grunwald and Pat Michalak met with the Director of Finance to discuss submitting a Service Improvement Request for the request of a new

staff position. The Service Improvement Request will be submitted for January 2013 for Fiscal Year 2014 budget.

- The Fiscal Year 2013 Budget will be going in to effect July 1, 2012.
- Early Childhood Education has been working with the Playground Committee in advocating for a new playground in Mansfield. Planning and Zoning has approved zoning plans for the new playground.
- Early Childhood submitted renewal applications for the School Readiness grant.

- **Coordinator's Report - Patricia Michalak**

Eagleton Residential Boys School- Staff visited Eagleton School to learn more about boys' treatment programs. The program works to create opportunities for success and not to just assume that all boys only want to do physical activities. Horticulture and culinary were very popular programs for the boys along with horseback riding.

Goodwin After School Consultant- Staff conducted an onsite visit and will again service as their clinical consultant for this academic year.

Alateen- Met with Reverend Ann Plumley to work towards developing an Alateen program in their church.

Board of Education- Staff presented at the Board of Education meeting. The presentation highlighted the growth in demand for services, collaboration with the schools, and shared highlights from our Volunteer Recognition event.

MMS Special Education- Staff presented at the Special Education dinner regarding services offered by YSB.

Big Friends- Next year's program will be working out of the Middle School, more specifically with Carrie Holman's 7th and 8th grade special education class.

LEAP – All fourth grade COPE participants have been invited to a school orientation event to help transition to the Middle School.

Conference on Supervision- Staff attended the 2012 CT Clinical Supervision Conference to gain more knowledge on providing supervision.

Give and Go- YSB received a table and couch from the Give and Go program for the office and waiting room.

UConn Psychological Services- Working with Director Dr. Barton to possibly have a PhD student work out of our office to improve continuity of services.

Department of Children and Family Services- Tony Tigleir will be the DCF liaison for Mansfield. He is a DCF adolescent supervisor. This is the town's first time having a DCF liaison and should help facilitate services for our children.

Summer Challenge- 16 seventh and eighth grade students have been chosen to participate in the Challenge program. Decisions were made in conjunction with YSB staff and Middle School Services staff.

Camperships- Staff have been working to assist children in registering for summer camp.

IV. Old Business

- Update Regarding Presentation to Town Council: Patricia Michalak met with Fred Baruzzi of Mansfield Board of Education concerning exploring adding a position at Youth Services. Mr. Baruzzi said he is open to exploring a partnership with the town. Mr. Baruzzi suggested that Pat speak with the schools and explore their expectations for a position and what services and assistance they would like to gain from the new staff member.
- Frank Perrotti suggested creating a part-time job for a social worker to provide clinical counseling during after school hours to children and families, which would start at the beginning of the academic year in September 2012.
- The Advisory Board members will no longer be presenting to the Town Council in June. Members will plan to present in January 2013, when the new budget proposal will be in progress.

V. New Business

- Funding for Challenge Program- There will not be an issue with funding Summer Challenge. Through the town of Mansfield, Board of Education, and donations, there is enough money to fund challenge Positive Choices Program by Christine
- Christine Lee was unable to attend the Board meeting.

VI. Other

- Staff thanks Advisory Board members for their wonderful support and expertise. Your help is valuable to us. The next meeting will be September 11, 2012.

VII. Adjournment

- Next meeting will take place on Tuesday, June 12, 2012
- Meeting adjourned at 12:48 PM
- Minutes submitted by Pat Michalak